Offline Image Viewer (OIV)

The OIV allows ARTstor users to create and deliver Internet-independent presentations with large format, high-resolution images from the Digital Library. Presentations can be saved to various media for portability.

A few highlights of OIV features include:

- Zoom and pan while presenting images
- Combine local and ARTstor content to build presentations
- Import existing PowerPoint presentations

Download and install OIV

1. Register or log in to your ARTstor account. Click **Tools** > **Download offline presentation tool (OIV).**
2. You will be prompted to read ARTstor's Terms & Conditions of Use. Click **Accept**. (A new window opens.) The correct download file is pre-selected for your Mac or PC. Click **Download** to save the file to your computer.
3. Open the resulting install.zip file and then run the .exe (PC) or .dmg (Mac) file.
4. Once the installation is finished, launch the program by clicking **Start** > **ARTstor OIV** (PC) or clicking the OIV icon in Applications (Mac).

Build a presentation

1. Launch OIV and click **Insert**. Choose either **Image group(s) from ARTstor** or **Local image(s)**.
2. The images will appear in the Image Palette pane, at the bottom of the OIV window. Click, drag and drop to rearrange the order of images here.

   - At this point you may click **View** > **View Image Palette presentation** to launch a presentation window. Use your spacebar to advance through the Image Palette images. Additional functions are available in the toolbar in the upper left corner of the screen.
   - Click Esc to exit this presentation window. To save this show click **File** > **Save**.

3. After importing images into the Image Palette, click **Insert** > **Add a slide**. Choose a slide template and click **OK**. Your blank slide will be added to the Slide Sorter.
4. Click to select the slide in the Slide Sorter. It will appear in the large Slide Editor pane in the center of the OIV window.
5. Drag and drop images from the Image Palette into the slide's image placeholder (to paste the image) or text place holder (to paste the imbedded metadata). You can also double click in the text area to enter your own content.
6. Click **View** > **View Slide presentation** to launch your presentation in a new window. Use your spacebar to advance through your slides.
7. Click Esc to exit this presentation window. To save this show click **File** > **Save**.